

## ETTC - All reports of the Executive Committee for AGM 1 June 2022

### **6a) Club Secretary's Report for AGM, 1 June 2022 - Joan Bayman**

At our last AGM in September it was the Committee's intention to return to our normal month of June for the AGM. So, all Officers' reports will now cover only 9 months of activity.

Hopefully the accounts will have been audited by our independent examiner and ready for presentation.

Earlier this year we lost our President, Harold Webb, who had been volunteering his time to table tennis for many decades – he will be sadly missed. Harold also held the position of Premises Officer with Peter Bayman assisting. Harold's role has now been taken over by one of the committee members, Alan Pearse, but he would like to have an assistant as Peter has other committee duties. That position was recently advertised to all adult members. Unfortunately, the vacancy still remains open. The Committee, at present, is ticking along with 3 members taking on more than 1 role and we therefore need help. If you feel you are able to assist then please contact anyone on the committee.

Competitions: In addition to the local league matches, Ellenborough took part in 4 British Leagues: Women's, Veterans, Seniors, and Juniors. Hopefully you will hear about those teams' performance from the respective officers looking after the teams – Sandy, Keith and Gordon. There were 4 National Junior and 4 National Cadet Leagues held at the club over various weekends and their performance should be outlined in Gordon's report.

Since the last AGM, Committee meetings were held on 5 occasions in addition to extra sub committee meetings. Some of the items covered were:

- Purchasing new equipment through alternative sponsors and clearing out the store room in readiness for some of the extra equipment.
- Arranging new kit through our new sponsors.
- Liaising with the Council for an external storage container.
- Dealing with Harold's inherited stacks of old papers.
- Various maintenance jobs.
- Arranging additional CCTV – internal and external cameras.
- Updating ETTC's website.
- Organising an Emergency Life Support Course for members.
- Junior Presentation day planned for 2 July with, hopefully, the Mayor attending.
- Keeping Ellenborough's external areas tidy by means of litter pick (at times helped by the juniors)
- Introducing policies, where necessary, so that all members are respected during their visit.

I would like to thank not only all members of the Committee who have contributed their time on a voluntary basis but also the volunteer stewards, coaches and assistants, etc who have helped considerably in maintaining the club's high standards.

Finally, I'm hoping to see as many of you as possible at the AGM on Wednesday 1 June. So please put that date in your diary, if you've not do so already, and make an effort to attend to show your appreciation for the hard working members of your elected Committee.

Thank you.

Addendum – Having completed my report, there is another vacancy that has recently come to light – Tournament Secretary. Peter cannot continue in this role as he has other committee duties. The vacancy will be advertised amongst our members

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## **6b) Treasurer's Report for AGM 1 June 2022 – Peter Bayman,**

Last year I reported on the effects of Covid and how good management by our Committee and Government Covid grants had resulted in a surplus of £44,000. This was, of course, an exceptional year but we have managed to maintain our finances effectively and to keep them in a very healthy state over the past 12 months. Income from membership fees has recovered to a very healthy level, despite some members having taken advantage of reductions due to their inability to make full use of their membership during Covid. Coaching income is substantial due to the very strong growth of our coaching activities and premises letting income has also recovered well after having dropped to virtually nil during lockdowns.

We received a further £14,000 in Government Covid support grant in the early part of the financial year and this enabled us to completely replace our central heating boiler, ancillary equipment and controls without negatively impacting our bank balance. The new system enables us to program the heating to fit our daily schedule of activities as well as allowing us to monitor and adjust the heating from anywhere via a mobile phone app, which has helped us to keep down heating waste. Unfortunately, our gas supplier ceased trading in November 2021. We were assigned to a new supplier at an inevitably much higher unit cost, resulting in our heating and hot water costs roughly tripling. This impact will not reflect in the accounts until the current financial year as it took many months of uncertainty before we were able to sign a new contract, without which our costs would have been five times as high instead of three!

**The Supporters Fund** was not really operating properly and in February of this year it was decided to close it down. The funds (£7039.92) were transferred into the Main Account and, after a final prize draw was made, £3381.81 has since gone to the Coaching Account, to support our Junior Coaching and an equal amount will go towards the costs of entering and kitting out our Club teams in various national and regional competitions. This approach was put to the members of the Supporters Fund, who heartily supported it. In addition, all the prize winners from the final draw kindly donated their winnings to the Ukraine charity appeals of Unicef and the Red Cross, an idea started by prize winner David Hope and then followed by all the others.

We have now established a reserve fund of around £60,000 in a separate bank account that will protect us against any large unforeseen major costs or losses of income and that still leaves us with a substantial working balance in our day-to-day accounts.

Having considered the pressures on everyone's money at this time, together with the Club's strong financial situation, we are happy to say that we will again not be proposing any increase in membership fees for the coming year.

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## **6c) Premises Report for AGM – Peter Bayman**

1. Following on from the major work on the heating system reported on at our last AGM, only limited amounts of maintenance have been necessary since then, including repairs to the hot water boiler system.
2. Thanks must go to several people who have given their time to carry out various repairs, improvements, cleaning, decluttering and maintenance jobs in recent months, often saving the club the cost of hiring contractors. These people include Alan Pearse, Ron Smith, Rob Costa, Stuart McFarlane, Olive Millar, Gordon Izatt and Joan Bayman. Apologies to anyone that I have overlooked.
3. Thanks to Sandy Nash for taking time to review our CCTV footage when necessary. This has enabled us to recover lost property, identify those responsible for anti-social behaviour

in and around the club and, in two cases, to find those responsible for apparent cash thefts from the club. These two incidents are currently under investigation by the Police. Our cash handling has been significantly reduced by getting many parents to pay for their children's coaching by direct bank transfer and we are taking additional measures to further reduce the opportunities for potential theft.

4. Cannabis smoking and dealing in and near to the club's grounds appears to have been greatly reduced by close cooperation with the local Police, who have increased patrols and responded to our calls when needed. We are grateful to them for their support.
5. The Committee are aware there is a problem under the TrioFlor covering in several areas of the playing hall. The cost of repairs is unknown and more than likely will use up a significant amount of our reserves. In addition, the club may have to close for a few days while repairs are carried out. We will have to find a flooring expert for advice and, if necessary, any works should be carried out before the beginning of the next league season.
6. We need an assistant to the Premises Officer; someone who can help to separate the paperwork and liaison side of the job from the more practical, maintenance tasks. Please contact a member of the Committee if you can help.

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#### **6d) Membership Report for AGM – Ron Smith**

Over the last 2 years due to the pandemic and the various restrictions that we had to put in place our membership numbers declined. We also had a number of members who asked for their membership to be put on hold as they did not want to come to the club during this period. However, now that restrictions have been lifted membership numbers have bounced back and since the beginning of this club year we have had just over 100 new members bringing our current membership total to 277. There are still another 3 months remaining of this club year so by the time we get to the end of August we may well have close to 300 members. Included in our 277 current members we have 95 juniors and this number grows on an almost weekly basis. Due to the large number of juniors wishing to join the club Gordon has had to start a waiting list as places for the weekend coaching are full. As always we have far fewer female members and approximately 80% of our members are male.

Sadly in January we lost our long standing president Harold Webb. In addition to being the club's President Harold looked after the premises, sorting out any maintenance that needed to be done, and he had also served a spell as our treasurer. Harold was totally dedicated to the club and will be much missed.

Local league competitions started again this season and 46 of our members represented the club in the 2 leagues in which we compete. In the North Middlesex League we entered 7 teams and in the SHAW League 2.

In the premier division of the North Mid., Ellenborough 3 came third, Ellenborough 2 came fourth and Ellenborough 1 finished sixth.

In division 2 Ellenborough 4 finished fourth and Ellenborough 5 fifth. We did not have any teams in division 3 but in division 4, Ellenborough 6 won the division with Ellenborough 7 finishing fourth.

In the premier division of the SHAW league our first team finished in seventh place and the first division was won by Ellenborough A.

## Trophies

This year the Wilf Carter Trophy which is awarded for the player with the best average in the North Mid goes to Abdullah Ubaidullah with 91.67% winning 11 out of his 12 matches.

The Mizzy Trophy awarded to the junior with the best average in the North Mid goes to Max Gonpot with 55.56% winning 10 out of his 18 matches playing in the premier division. Congratulations to both of these players.

Finally, I'd like to thank all of the players who turned out on cold winter nights when staying at home in the warm seems a much more attractive option.

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## **6e) Coaching Officer's Report to AGM – Gordon Izatt**

### Volunteers

Junior coaching at Ellenborough would not be possible without the help of all our volunteers. We would like to thank Alan Pearse, Allam Deep, Amy Lynn, Anatol Gasiorowski, Azra Ekrem, Colin Ford, Denise Payet, Faith Frankel, Gill Toumbas, Graham Frankel, Jackson Mcfarlane, June Nelson, Keith Williams, Kim Hayes, Kyle Murphy, Marion Sweeney-Clements, Neel Sethi, Olive Millar-Hoffman, Roger Close, Sammy Kaye, Sandy Nash and Sareen Patel, Zoli Hosszu, for all their assistance and help enabling Ellenborough to run the many coaching sessions and junior activities.

### Coaching

The number of juniors actively participating in Junior Coaching is about double what it was a year ago. Each month, on average, we see about 100 different juniors. Of these about ¾ are junior members. We have now reached capacity so we are limiting junior membership. In total, since the last AGM, 172 different juniors have come through our doors. Each week we run 10 individual sessions, and once a month we run a Girls Only session on a Sunday. We cater for beginners aged 7-11 on Mondays, provide open sessions for beginners and intermediate players at the weekends, and during the week our professional coaches run our Squad and Elite programs, training the next generation of table tennis players as they compete in local, and national tournaments including 1\*-4\* tournaments, National Cadet League, National Junior League and Junior British League. Shown below is our session timetable.

Day	Times	Coaching Session	Ability	Cost Info
MONDAY	16:00 - 17:00	TTKIDZ (Age 7-11)	<a href="#">Just for Beginners</a>	Pay as you go, £4/session
MONDAY	17:00 - 19:30	SQUAD JUNIORS	<a href="#">Intermediates</a>	£30/month for 1 day per week, or £50/month for 2 days per week
TUESDAY	17:00 - 19:30	ELITE JUNIORS	<a href="#">Advanced</a>	£80/month for 2 days/week, or £110/month for 3 days/week
WEDNESDAY	17:00 - 19:30	SQUAD JUNIORS	<a href="#">Intermediates</a>	£30/month for 1 day per week, or £50/month for 2 days per week
THURSDAY	17:00 - 19:30	ELITE JUNIORS	<a href="#">Advanced</a>	£80/month for 2 days/week, or £110/month for 3 days/week
FRIDAY	17:00 - 19:30	ELITE JUNIORS	<a href="#">Advanced</a>	£80/month for 2 days/week, or £110/month for 3 days/week
SATURDAY	10:00 - 11:00	OPEN JUNIORS	<a href="#">Beginners and Intermediates</a>	Pay as you go, £1 for members, £5 for non-members
SATURDAY	11:15 - 12:15	OPEN JUNIORS	<a href="#">Beginners and Intermediates</a>	Pay as you go, £1 for members, £5 for non-members
SATURDAY	12:30 - 14:00	OPEN JUNIORS	<a href="#">Prefer just Intermediates</a>	Pay as you go, £1 for members, £5 for non-members
SUNDAY	10:00 - 11:30	OPEN JUNIORS	<a href="#">Beginners and Intermediates</a>	Pay as you go, £1 for members, £5 for non-members
SUNDAY	12:00 - 14:00	GIRLS Open Juniors	All abilities	Pay as you go, £1 for members, £5 for non-members (please bring cash)

On Wednesday mornings we have run a very popular Adult Beginners and Returners session with several people having become members as a result.

### Authorised Ellenborough Coaches (AECs)

Many thanks to our AECs including: Eli Baraty, Anatol Gasiorowski, Zoltan Hosszu, Sammy Kaye and Dave Langham and to Joan Bayman for all the work required to administer the scheme, which has enabled many members and guest to receive top quality 1-to-1 coaching sessions at the club.

## Competitions

Our JBL team came runners up in Division 8, our C team won Division 3 of NJL@ETTC, and our A team won Division 1 of NCL@ETTC.

## Jack Petchey

Many thanks to Olive for looking after our relationship with Jack Petchey, which continues to provide us with funds for developing our junior coaching sessions.

## Junior Income

The treasurer will provide more detailed figures. We maintain a separate coaching account. This enables us to demonstrate that Junior Coaching is a net contributor of funds towards the running of the club.

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## 6f) Bookings & Fixtures Secretary Report for AGM – Joan Bayman

As Covid has eased we have had an improvement in terms of hall hire income figures for this financial year (1 April to 31 March). Income amounted to over **£6,200** as opposed to **£920** for the same period last year. Most of that came from Junior Camps held during the school holidays. An election during May 2021 added to our income as did hall hire by Table Tennis England (TTE).

All invoices issued have been recorded and figures presented to the Committee for perusal for the financial year.

We continue to accommodate hall hire from our governing body, TTE (mostly booked for the weekends) although this sometimes clashes with Junior Coaching.

A future hall hire by TTE relates to a 2-part Level 1 Coaching Course to be held in August and September and there may be interest from our members to attend this locally based course. Details are on the TTE website.

Authorised Ellenborough Coaches (AEC) 1-2-1 coaching - I continue to handle all the bookings for table hire for members and guests through the 4 AECs (although 1 has recently left but should be replaced in time) and record all the income. For the financial year the figure is just over **£3,000**. This shows an improvement on last year when the club was sometimes closed as a result of Covid.

I have attended all the committee meetings including any additional sub-committee meetings.

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## 6g) Bar Manager's Report for AGM – Ron Smith

Since the beginning of the pandemic the bar has been closed. All confectionery and drinks are now sold through the vending machine in the lounge. This seems to work well as in the past these products could only be bought when the bar was open but can now be accessed at any time. This also avoids the need for stewards to be serving from the bar. The intention now is that the bar will continue to remain closed except when the club is hosting events at which we would normally be serving teas and coffee and hot snacks.

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## **6h) Welfare Officer's Report for AGM – Olive Millar**

### **DBS changes**

I have kept committee members and coaches up to date with changes to Table Tennis England's DBS (Disclosure & Barring Service) guidelines which were updated again in February of this year - see link below for further information

<https://www.tabletennisengland.co.uk/content/uploads/2022/02/DBS-Guidelines-Issue-2-February-2022.pdf>

Also what has been clarified is the process for applying for a DBS - see link :-

<https://www.tabletennisengland.co.uk/content/uploads/2022/03/DBS-Presentation-2022.pdf>

### **Good Practice Guidelines**

With the support of the coaching team I have added more necessary information to the good practice guidelines in order to support the coaches and volunteers in their work with the juniors.

**Safeguarding** I have supported the coaching team with various welfare and safeguarding queries throughout the year.

**ETTC Website** All relevant policies and documents regarding safeguarding are now accessible on the club's website.

**Jack Petchey** With the support of coaches and volunteers and the young people themselves we have successfully nominated 9 young people for Achievement Awards and 1 coach for the Leader Award. The nominations have been accepted and approved by Jack Petchey and as a result we have been awarded £3,700 in grants to support our work with the Juniors.

**Volunteers** I have completed information for people wishing to volunteer at Ellenborough. This information includes the various opportunities for volunteering and how to apply. This information has been sent to members and has resulted in 3 people applying to become volunteers.

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## **6i) Tournament Secretary's Report for AGM – Peter Bayman**

Once again there has been little activity on the club tournament front, due partly to the Covid situation and partly to Committee members having to take over the work previously done by our former President, Harold Webb.

It is hoped that some club tournament events may be held in the autumn and / or next spring but we really need someone to take over the role of Tournaments Secretary now that I am heavily involved in my Treasurer role.

One event that we did manage to revive was what was formerly the Over 50's Christmas Drawn Doubles, lunch and quiz. This was resurrected in a new format for all the regular adult members who attend the morning sessions at the club. On the 4<sup>th</sup> April we held a drawn doubles competition with 32 entries (16 teams), which was won by Steve Cross and Colin Miller. The lunch and quiz were then held on the following day at the Toby Carvery, Whitewebbs House and a good time was had by all (despite a few late withdrawals due to members or someone in their family having tested positive).

The future of the very popular WCPP (World Championship of Ping Pong) qualifiers is unknown at this time but we will keep following the situation and will advise members if we receive any news. Regardless of this, we may try to arrange one or two Ping Pong events at the club, as they were very successful and also brought back a few very well-known ex members such as Graham Sandley, Mark Mitchell and David Wells.

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